



Coaches Summary Guide - 2023

Protocols

- As Head Coach, arrive 10 minutes before practices and earlier than team before games...have players arrive 30 minutes before games (15 minutes before games for Instructional and Tball)
- Have access to your Team Snap roster list (through app) which has emergency contact information for players so that you have at players and games.
- Communicate with your team via Team Snap email and chat as needed.
- Bring your First Aid Kit to all practices/games.

NOTE: Extra ice packs and first aid kits are stored at following fields

- Kiwanis Majors, Minors and Tball Shed (check with division coordinator for combo/access to sheds)
 - Claremont Field Shed (check with division coordinator for access to check)
 - Peapack-Gladstone Sheds – located behind big field backstop and next to batting cage (Greg Freisen has key to sheds)
 - Miller Lane Bedminster field shed behind snack shack (no combo)
 - Lower Polo softball field (storage container behind the backstop – no combo)
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- For Softball vs other towns, email/call opposing coach before game to confirm the game.
 - **Umpires** for Minors and Majors Baseball and Minors, Majors and Seniors Softball will be provided by SHBC. NOTE, for softball, you will need to pay the umpire cash at the start of the game. This process will be addressed separately for softball coaches.
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- **Inclement Weather** –
 - For practices, league will generally decide if fields aren't playable. If you check a field and it's in rough shape, let your coordinator know.
 - For softball, if playing on the road against a team from Basking Ridge, Long Hill or Warren, they will let Somerset Hills coach know status of game.
 - When practice or game is cancelled, then level coordinator or VP Baseball/Softball will update SHBC Team Snap site indicating cancellation (automated email gets sent to parents)
 - Note: Rakes are also stored in sheds and you can use them for wet spots on fields. However, Kiwanis Majors and Minors fields should not be raked based on the type of infield mix (DuraEdge). Claremont and Rose Bowl will have Quick Dry in sheds that can be applied to wet fields to address standing water.
 - **Practice/Game change requests** – If you or your team can't practice/play on a certain date then please let your level coordinator know asap.



- **Player Injuries** – If one of your players incurs an injury on the field, within 24 hours, the head coach needs to report it via email to SHBC safety officer, Matt Kneafsey (mgkneafsey@aol.com).

- **Field Prep (Applicable to Minors/Majors Baseball and Minors/Majors/Seniors Softball only)**
 - Head Coach (or Coach assigned by HC) needs to line the 1st/3rd base lines and the batters box.
 - Field liner, bags of chalk, string and batter's box templates are located in or around each field's shed.
 - Softball Only: line the pitchers circle (8 foot radius around pitching rubber) and make sure the pitching rubber is set at the correct distance of 40 feet (Seniors), 35 feet (Majors) and 32 feet (Minors) as measured from the back point of home plate.
 - Drag/rake field if necessary
 - Any questions on field prep, please direct to your level coordinator or Derek Branca (derekbranca@gmail.com), SHBC Fields Superintendent.